

FILED

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CITY CLERK

RESOLUTION NO. 28, 2011

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of Human Relations #0101-0015 budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #01-413.030 Group Health Insurance	\$1,478.00
TO: #01-412.010 Department Head	\$1,291.00
TO: #01-413.010 Employer Social Security	\$ 81.00
TO: #01-413.020 Employer Medicare	\$ 20.00
TO: #01-413.060 Employer Perf	\$ 86.00
Total	\$1,478.00

Introduced by: [Signature] George Azar, Councilman

Passed in open Council this 8th day of Dec, 2011.

[Signature] John Mullican, President

ATTEST: [Signature] Charles P. Hanley, City Clerk

Presented by me to the Mayor this 9th day of Dec, 2011.

[Signature] Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 9th day of DECEMBER, 2011.

[Signature] Duke A. Bennett, Mayor

ATTEST: [Signature] Charles P. Hanley, City Clerk

REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: Human Relations 0101-0015

DATE: 11/14/11

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>01-413.030</u>	<u>Group Health Ins.</u>	<u>\$ 1,478.00</u>
TO:	<u>01-412.010</u>	<u>Dept. Head</u>	<u>\$ 1,291.00</u>
TO: FROM:	<u>01-413.010</u>	<u>Employer Social Security</u>	<u>\$ 81.00</u>
TO:	<u>01-413.020</u>	<u>Employer Medicare</u>	<u>\$ 20.00</u>
TO: FROM:	<u>01-413.060</u>	<u>Employer Perf</u>	<u>\$ 86.00</u>
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 1478.00

Department Head Approval: [Signature] Date: 11/15/11
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-15-11
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/14/11
(Forward to the Legal Department) Signature

Received by Legal: 11/15/2011 Resolution # 28
Date CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Memo

To: Mayor Duke Bennett
From: Leslie Ellis, City Controller
CC: Jeff Lorick, Human Relations Director
Date: 11/15/2011
Re: Human Relations Transfer

These transfers are to account for the 2.1% pay increase that happened after the 2011 budget was approved by the City Council. No new funds are being appropriated.

If you have any questions regarding this change, please contact me.

Thank you,

Leslie A. Ellis
City Controller
City of Terre Haute